



How to access the RSCtv webinar software (Blackboard Collaborate) – Overview for participants

This short guide is intended to give participants an overview of the software being used and includes some suggested guidance.

RSCtv uses webinar software called Blackboard Collaborate which is accessed using a browser. It is important that you check you can connect to the software from the machine you will be using to participate in RSCtv.

A test facility is provided from the [Blackboard Collaborate Support Portal - http://bit.ly/ukqUOu](http://bit.ly/ukqUOu). This will test your system to ensure your PC/Laptop has the correct version of Java installed. This is needed to run Blackboard Collaborate.

You will also need a headset. If possible, we would also advise you to try to find a quiet space to participate in the webinar without too many distractions.

It is also best to use a wired connection where possible, as joining the webinar with a wi-fi connection can be unreliable and participants may find that the audio may cut out using a wifi connection.

RSCtv is scheduled to start at 12.30 pm and will last between 30-45 minutes. We would also advise you to join the session promptly (at least 10 minutes before) to ensure we can start the session promptly.

The session will also be recorded to enable those unable to attend to view the recording at a later date. This recording will be made available from our website.